

# Lockout-Tagout Posted Procedure



ID#: CMA-2 430266  
 Created: 7/23/2003  
 Revised: 8/28/2003

Facility: Camden Road

Location: Cell 135/140

Description: OSI 400,000 BTU Oven, Serial #56009

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Lockout Points

**Note:** This is an example of the Lockout Pro "Long Form". The long form lets you freely define steps in the procedure and position photos next to the relevant instructions.

## Lockout Application Process

1. Notify affected personnel. 2. Properly shut down machine. 3. Isolate all energy sources. 4. Apply lockout devices, locks, & tags. 5. Verify total de-energization of all sources.

### Lockout Steps

Step #	Action	Info
1  Note	This machine generates extremely high temperatures. Leave door open for at least one hour to allow for proper cooling.	The door is located on the West side of the machine.
2  Electrical	The E-1 Disconnect is located on the Front side of the machine. Using a Lock, turn Disconnect to the off position and lock out at E-1.	Main Control Panel 
3  Gas	The G-1 Valve is located on the Top side of the machine. Using a Ball valve (1.25 - 3 inch) lockout device, turn Valve to the off position and lock out at G-1.	Natural Gas Valve 

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### Lockout Steps

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4 	Confirm that energy has been isolated by attempting to restart at the main control panel.	Main control panel is located on the west side of the machine.

### Lockout Removal Process

1. Ensure all tools and items have been removed. 2. Confirm that all employees are safely located. 3. Verify that controls are in neutral. 4. Remove lockout devices and reenergize machine. 5. Notify affected employees that servicing is completed.